

**WARREN COUNTY BICENTENNIAL
CULTURAL & HERITAGE ADVISORY BOARD**

500 Mt. Pisgah Avenue
Oxford, NJ 07863

**MINUTES OF THE MEETING OF
February 21, 2023**

CALL TO ORDER:

Ms. Rapisardi called the meeting to order at 5 PM

ROLL CALL:

Members Present: Laurie Rapisardi, Charles Fineran (left at 6 :02 PM), Jane Primerano, Mark Young, Rick Gardner (left at 6 :02 PM)

Staff Present: Corey Tierney, Gina Rosseland, Jennifer Correa-Kruegel, Commissioner Director Lori Ciesla (arrived at 5:10 PM)

Public: Karin White (arrived at 5:33 PM)

Minutes: The January 17, 2023 minutes were reviewed. Mr. Young motioned to approve the meeting minutes. Mr. Gardner seconded. Minutes approved.

PUBLIC COMMENT- none

CORRESPONDENCE- none

OLD BUSINESS

BOOK:

Ms. Rosseland is working on other projects at the moment that are a priority.

WEBSITE:

Ms. Rosseland updates as needed.

HISTORIC MARKERS:

Ms. Rosseland has not heard anything back so she will send out reminders that the due date was changed to August. The applications were sent out and she has had some questions regarding them but no one has yet applied. One group was carried over to this round. Hope is working on their sign and they have until the end of the year to get the signs up to be viewed.

OUTREACH EVENTS:

Ms. Rosseland sent out an email about the scheduling of all the outreach notes at the libraries on page 3 of her report. There was a discussion about what refreshments to have at the outreach events and who would attend which event dates. Letters were sent out on February 14th regarding the events.

Ms. Rapisardi suggested that they each reach out to the groups they are responsible for to follow up on the letters Ms. Rosseland sent out. Ms. Rosseland pointed out that we need an update so she will send out a list and request the board respond to assist with updates. Ms. Rosseland and Mr. Young suggested that once they have the list they should reach out and report back next month on their results.

Ms. Rapisardi said that she will work on the rack cards and banners.

Mr. Gardner inquired as to what the banner would be used for and the board discussed the various ways they would make use of the banners.

Mr. Young offered to create the text and design to share with the board.

It was determined that they would like to have a banner in some parades coming up. Ms. Rapisardi can order them once they know what they want.

Mr. Fineran suggested a slideshow of photos to project for the outreach events.

Ms. Rapisardi inquired with Ms. Ciesla about any ideas that she might have to promote the bicentennial. Ms. Ciesla said she would like to reach out to the student councils for ideas, and bring back "Mayor for a Day" or "Commissioner for a Day". She further suggested events at Rutherford Hall and Bread Lock Park to hold events such as the Christmas trees, an essay or art contest, and murals. They want to get the local businesses involved as well. Mr. Fineran suggested asking the towns for a list of their events.

Mr. Gardner reported that they are resuming the dairy industry meetings.

Ms. Rapisardi said that they are meeting with an event planner with Mr. Tierney and Ms. Ciesla on March 1 at 9 AM at the South West Library. They offered for anyone on the board to participate or contribute ideas.

Mr. Tierney said that Mr. Charlton contacted the brass band discussed at the last meeting and they are available on Friday, July 21. He wanted to confirm with the board to hire them to have an event at Bread Lock Park on July 21. Mr. Fineran motioned to hire the brass band for an event on July 21. Ms. Primerano seconded. All in favor. Motion passed.

CHPP Grant:

Ms. Rosseland reported on the review of the Round 1 CHPP Grant Applicants:

Voting for Frelinghuysen Township Historical Society, Request for \$2500.

Mr. Fineran voted to approve the application. Ms. Rapisardi seconded. All in favor. Motion passed.

Voting for Hope Creative Team, Request for \$2500.

Mr. Gardner voted to approve the application. Mr. Young seconded. Ms. Primerano abstained. All in favor. Motion passed.

Voting for Knowlton Township Historic Commission, Request for \$2500.

Mr. Gardner voted to approve the application. Ms. Primerano seconded. All in favor. Motion passed.

Voting for Musconetcong Watershed Association, Request for \$2500.

Ms. Primerano voted to approve the application. Ms. Rapisardi seconded. Mr. Fineran abstained. All in favor. Motion passed.

Voting for Rutherford Hall, Request for \$2500.

Ms. Primerano voted to approve the application. Mr. Gardner seconded. Mr. Fineran and Ms. Rapisardi abstained. All in favor. Motion passed.

Ms. Rosseland further reported that she has donated items to other facilities that could use them.

Ms. Primerano motioned to accept donations from the granddaughter of former commission member, Richard Harpster. Mr. Young seconded. All in favor. Motion passed.

Adjournment: There being no further business, the next meeting is March 21, 2023, Ms. Primerano motioned to adjourn the meeting. Mr. Young seconded at 6:12 p.m. Motion carried.

Respectfully Submitted,

Jennifer Correa-Kruegel
Community Service Aide