

**WARREN COUNTY BICENTENNIAL
CULTURAL & HERITAGE ADVISORY BOARD**

500 Mt. Pisgah Avenue
Oxford, NJ 07863

**MINUTES OF THE MEETING OF
October 18, 2022**

CALL TO ORDER: Mr. Fineran opened the meeting at 5:03 p.m. and read the Open Public Meeting Notice and led the Pledge of Allegiance.

ROLL CALL:

Members Present: Laurie Rapisardi, Charles Fineran (left at 6 :02 PM), Jane Primerano, Mark Young

Staff Present: Corey Tierney, Gina Rosseland, Dennis Austin, Jennifer Correa-Kruegel, Art Charlton (arrived at 5:07 PM)

Minutes: The September 20, 2022 minutes were reviewed. Ms. Rapisardi motioned to approve the meeting minutes. Ms. Miller seconded. Mr. Young abstained. Minutes approved.

New Member- Mark Young- from Belvidere, founding member of the community center in Belvidere.

PUBLIC COMMENT- none

CORRESPONDENCE- none

OLD BUSINESS

BOOK:

Mr. Tierney said that the agreement last month was to have more of a guidebook for the county. There is still a need to do outreach to the municipalities to solicit historical information. The guidebook will be available in print and also on the county website. The next step will be to send a letter out to municipalities.

Ms. Rosseland said she had a letter she will modify and send out to the board for them to review.

Ms. Primerano suggested that in case people respond to the letter, we should go to the towns the board members originally said they would go to. We can redistribute some of the towns now that we have a new member, Mr. Young.

Ms. Rosseland suggested Mr. Young be responsible for Washington Twp, Oxford, and Belvidere. Blairstown, Hardwick, and Knowlton can be redistributed amongst the rest of the board.

Mr. Fineran requested that Ms. Rosseland send out the assignments again. Ms. Rosseland offered to make copies for the board.

WEBSITE:

Ms. Rosseland reported that she is still working on the bulletins and updating the Oxford Furnace page. The sign unveiling for the furnace was last Wednesday and has a QR code on it to link to the website. She thanked Dave Detrick and Steve Ellis for the construction and installation of the sign.

HISTORIC MARKERS:

Ms. Rosseland has not heard from anyone. Hope, Hackettstown, Harmony, and Allamuchy may be interested. Ms. Rosseland inquired as to what the extension date would be. The board confirmed a one-year extension.

DECEMBER EVENT:

Mr. Tierney and Mr. Charlton discussed the ideas they had for a festival of trees with a friendly competition between municipalities for tree decorations scheduled for December 10. It was determined that a fresh-cut tree would be better than bagged and burlapped.

Mr. Charlton said that the county will provide \$200 for the municipality to purchase the trees from the vendor of their choice. They would set up their tree on a Friday and the event would take place on Saturday. Further discussion on the rules for the trees with the board as judges. He plans to send the email out next week with a deadline of November 18.

Mr. Tierney said that the location will be at Garret Wall Park under a tent. Discussed potential event activities.

Mr. Young pointed out that Belvidere will be doing a similar event the weekend before. Just so the board was aware.

Ms. Rapisardi offered to assist with tasks and offered to contact someone about carriage rides. Mr. Young offered to reach out to the churches. They will continue to coordinate on the event.

NOTES FROM GINA ROSSELAND:

Ms. Rosseland reviewed the notes that were sent out prior to the meeting and went over the highlighted parts. She said that the Joseph Henry portrait that needed repair will be split between the Friends of Shippen and the county. She also mentioned that on November 6, Shippen Manor is participating in the Warren History Trail, on November 13, she has a speaker coming in with regular tours and then Victorian Christmas on December 4 and 11 and she will open up reservations on December 1, limiting tours to no more than 10. She will not be hiring a musician this year.

Ms. Rosseland has conducted physical visits for the CHPP Grant applicants that warrant it.

NOTES FROM DENNIS AUSTIN:

Mr. Austin reported that he is working on paperwork for grant applications for 2023. He will soon put together the grants panel with a virtual meeting. He will give more information about finances at the next meeting. Going down on October 28 to pick up the senior art show awards.

Ms. Primerano inquired about the one-woman show at the County College of Morris art gallery and if we should recognize that we have a Warren County artist. Ms. Rosseland said we can share something on the Shippen Manor website.

NEW BUSINESS

Mr. Tierney presented copies of signs that were brought up at the County [Economic-Agriculture Development](#) Board. Normally they have a green and white sign they get from the SADC for farmland preservation. Sometimes we preserve property without state funds so a sign was created for those spaces that were acquired with county funds. The thought was that anything that has received any type of county preservation funding, whether it is a farm, historic site, or open space the county would pay and provide the signs. The county seal was replaced with the bicentennial seal at the bottom. Requested feedback. All things that have been preserved as of the bicentennial.

Mr. Fineran motioned to approve the signs presented. Ms. Primerano seconded.

Ms. Rapisardi reported that Mr. Fineran has been awarded as one of the Warren County Hall of Famers.

Adjournment: There being no further business, Ms. Primerano motioned to adjourn the meeting, Mr. Young seconded at 6:12 p.m. Motion carried.

Respectfully Submitted,

Jennifer Correa-Kruegel
Community Service Aide